

Washington County Board of Health

MINUTES

DATE: 8/13/2019

PLACE: 342 MUSKINGUM DRIVE
MARIETTA, OHIO

TIME: 5:30 P.M.

PRESIDENT OR PRESIDING OFFICER	Mr. Bruce Kelbaugh			
TYPE OF MEETING	<input checked="" type="checkbox"/> REGULAR MEETING		<input type="checkbox"/> SPECIAL MEETING	
SECRETARY	Dr. Richard Wittberg			
ATTENDEES	<input type="checkbox"/>	Term expires 3/2020	<input checked="" type="checkbox"/> Richard Wittberg	<input checked="" type="checkbox"/> Crystal Earley
	<input checked="" type="checkbox"/> Richard Daniell	Term expires 3/2024	<input checked="" type="checkbox"/> Jeannie Farnsworth	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Kenneth Leopold, MD	Term expires 3/2021	<input type="checkbox"/> Court Witschey	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Bruce Kelbaugh	Term expires 3/2022	<input checked="" type="checkbox"/> Val Betkoski	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Joe Mills	Term expires 3/2025	<input checked="" type="checkbox"/> Josh Lane	<input type="checkbox"/>
GUESTS: SEE ATTACHED SIGN IN SHEET				

AGENDA:

CALL TO ORDER	By Mr. Kelbaugh at 5:30
PUBLIC FORUM	Jedd Butler requested the agenda prior to the meeting. Gary Doan would also like the agenda prior to the meeting.
CONSENT AGENDA	<p>MOVED: Dr. Leopold SECONDED: Mr. Mills PASS</p> <p>Mr. Daniell requested that the bills and financial report be removed from the Consent Agenda.</p> <p>The agenda will be modified so that there will be a general fund review will occur after the Health Commissioner and an executive session to discuss raises.</p>
REPORTS:	
NURSING	Val reported that she has done very little billing herself with CMH over the last month to see where billing without her would be. She also reported that a MAC time study has just been accomplished. CMH has seen twice the number of people when compared to last year. Bruce asked how the regional epidemiologist was paid, and it was informed that it was paid out of PHEP. Tammy will be probably moving to the WC Behavioral Health Board at the end of August.
ENVIRONMENTAL	Josh reported that new WPCLF funds would have to be applied for by 8/31. He asked the Board to be allowed to apply for it. Dr. Leopold moved and Mr. Mills seconded that the application go forward. Motion passed. He reported that designs are taking about a month at this time. Autumn will be back in late September. He reported that plumbing is busy with Taco Bell, some schools, and more. It sounds like there will be 28 inspections in the near future. He asked that the Board allow Bryson to investigate nuisance complaints. Mr. Daniell asked the average time it takes to investigate a complaint. Josh says that it really depends on whether it is a valid complaint or not, and that it really varies. Mr. Kelbaugh asked if 12-month inspections could be done by Kelly, and Josh said probably not. Mr. Boring said that the Trustees should take care of high grass/weeds. Josh will forward all complaints that are high grass only to the Trustees in the future. Mr. Mills asked if we are still pursuing help, and Josh said that yes, it is still advertised. It is not advertised at present on the County site.
POPULATION HEALTH	Mr. Kelbaugh said how much they were going to miss Court.
HEALTH COMMISSIONER	Dick asked if there were question. He informed the Board that we received implementation money for three years from HRSA through PIRE/OU to follow the planning grant we are currently working on.
OUT OF COUNTY TRAVEL	Val asked to go to a Project DAWN meeting in Columbus. We have gotten around \$25,000 for Naloxone for community members and law enforcement/first responders. Dr. Leopold moved that she be allowed to go to the conference, Mr. Mills seconded, motion passed.
GENERAL FUND REVIEW	Jeannie showed that we started with \$172,000 and we now have \$119,000, but the second half of the Township Trustee money still has not come (along with vital statistics and MAC). It is projected that we will

	carry over \$148,000, which would be a loss of \$24,000. The appropriate amount of carry-over was discussed. She also presented what employees receive out of the general fund. Mr. Kelbaugh asked about the amount of money that comes out of the general fund to support EH. Jeannie explained that there are certain programs that must come out of the general fund. He also asked about the 15% that comes out of the program that goes to the general fund and how that balances out with the what the program costs the general fund.
FINANCIAL REPORTS AND BILLS	Richard asked if we have enough money to pay the bills at the end of the year. Jeannie answered in the affirmative and explained how to read how much was left in the funds on the reports she supplies them every month. Dr. Leopold moved to approve the financial reports and bills, and Mr. Mills seconded. Motion passed.
EXECUTIVE SESSION	To consider employee compensation and employment. Roll call vote was unanimous at 6:19. Executive session ended at 7:10.

BUSINESS AGENDA

OLD BUSINESS	
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MOTION	Mr. Mills moved to approve the standard pay raise by 2.5%, with the two above minimum recommendation to be at 4%, to go into effect on 8/25, Dr. Leopold seconded.		
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE: PASS			

NEW BUSINESS	
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DISCUSSION POINT	Facility move was on the agenda. The board was polled for interest in moving to Gilman Ave. Mr. Mills said he would be interested in having a budgetary estimate. The rest of the Board agreed. They will get numbers from the Commission.
DISCUSSION POINT	Val pointed out the letter from the Board of Realtors, but it was not opened or read.
DISCUSSION POINT	Computer upgrades – Jeannie reported that Windows 7 will not be supported any more. All operating systems will need to be updated to Windows 10. Cost will be about \$6000. Some of it will come from the general fund.
DISCUSSION POINT	

MOTION	Dr. Leopold moved to have the County HR Director to post the corrected position for a full time Administrator. Mr. Mills seconded.		
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
It will be posted for a minimum of one week.			
VOTE: PASS			

MOTION	Dr. Leopold moved to approve the job offer for Dr. Wittberg sheet with the removal of “3-month review by BOH”. Mr. Mills seconded.		
DISCUSSION			

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
VOTE: PASS		

MOTION	Jeannie explained the budget actions. Dr. Leopold moved o approve FS 2019-14 and 2019-15. Roll call vote was unanimous.	
DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
VOTE: PASS		

CONTINUING EDUCATION	none
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ADJOURN	Mr. Kelbaugh, hearing no further business, adjourned the meeting at 7:36.
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