

Washington County Board of Health

MINUTES

DATE: 7/9/19

PLACE: 342 MUSKINGUM DRIVE
MARIETTA, OHIO

TIME: 5:30 P.M.

PRESIDENT OR PRESIDING OFFICER	Mr. Bruce Kelbaugh			
TYPE OF MEETING	[X] REGULAR MEETING [] SPECIAL MEETING			
SECRETARY	Dr. Richard Wittberg			
ATTENDEES	[X] James L Rodgers	Term expires 3/2020	[X] Richard Wittberg	[X] Crystal Earley
	[X] Richard Daniell	Term expires 3/2024	[X] Jeannie Farnsworth	[X] Chasity Mayle
	[X] Kenneth Leopold, MD	Term expires 3/2021	[X] Court Witschey	[]
	[X] Bruce Kelbaugh	Term expires 3/2022	[X] Val Betkoski	[]
	[X] Joe Mills	Term expires 3/2025	[] Josh Lane	[]
GUESTS: SEE ATTACHED SIGN IN SHEET				

AGENDA:

CALL TO ORDER	Mr. Kelbaugh called the meeting to order at 5:30 PM.
PUBLIC FORUM	Victoria Mattson gave a Census presentation to the Board. She stressed the need to collect and accurate count.
CONSENT AGENDA	MOVED: Dr. Leopold SECONDED: Mr. Rodgers PASS
EXECUTIVE SESSION	<p>Remaining business on the agenda was tabled until the regular August BOH meeting.</p> <p>Mr. Kelbaugh moved to move the Executive Session, Mr. Daniell seconded, Mr. Rodgers and Dr. Leopold voted nay. Mr. Daniell, Mr. Kelbaugh and Mr. Mills voted aye to go into executive session. Executive session began at 5:45, Came out of the Executive session at 6:15. Mr. Kelbaugh read a statement and asked for a vote of confidence, Mr. Kelbaugh moved that if a vote of confidence failed, Dr. Wittberg would be terminated with four weeks severance, but would serve as a volunteer day to day until the legal issue was resolved. Mr. Daniell seconded. Mr. Rodgers Yes, Mr. Daniell No, Dr. Leopold Yes, Mr. Mills No. Mr. Kelbaugh No.</p> <p>Mr. Kelbaugh moved to have a special meeting 7/15 at 5:30 to attend to the rest of the agenda and to discuss potential contracts with Dr. Wittberg and future leadership for the health department. Mr. Daniell seconded. Motion passed.</p>
ADJOURN	Mr. Kelbaugh, having no further business, adjourned the meeting at 6:33 pm.

	decision-making of the current Board. Nicole Coil, Washington County Prosecutor, asked both to reconsider pending info to be shared during Executive Session, and both stayed for executive session		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ITEM	Contract extension for suicide and overdose mortality review		
MOTION	Joe Mills moved and Dr. Leopold seconded to approve a contract extension for epidemiological review of local suicide and overdose mortality. Dr. Leopold – yes Joe Mills – yes Richard Daniell – yes Bruce Kelbaugh – yes		
DISCUSSION	Court Witschey reported that this was an extension to finish work that was started under a previous contract and there are funds remaining to cover the extension.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE: Pass			

ITEM	WCHD reorganization		
MOTION	Dr. Leopold moved and Richard Daniell seconded to post a job ad for the Health Commissioner position. Dr. Leopold – yes Joe Mills – yes Richard Daniell – yes Bruce Kelbaugh – yes		
DISCUSSION	Reorganization was tabled until the August Board meeting.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE: Pass			

ITEM	SIT job offer		
MOTION			
DISCUSSION	Candidate turned down the position.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE:			

ITEM	Pay raises		
MOTION			
DISCUSSION	Pay raises were tabled until the August Board meeting.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

VOTE:		
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ITEM	Child Fatality Review Board	
MOTION		
DISCUSSION	Dr. Leopold volunteered to chair the annual Child Fatality Review Board meeting on August 2 at 2:30 PM at the WCHD.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
VOTE:		

MOTION		
DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
VOTE:		

MOTION		
DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
VOTE:		

MOTION		
DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
VOTE:		

EXECUTIVE SESSION	<p>Bruce Kelbaugh motioned to go into executive session at 5:50 PM to discuss future leadership, pay raises, and Nicole Coil's concerns.</p> <p>Dr. Leopold - yes Jim Rodgers - yes Joe Mills - yes Richard Daniell - yes Bruce Kelbaugh - yes</p> <p>Mr. Rodgers resigned as Board of Health member during the executive session. The Board came out of executive session at 7:25 PM.</p>
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ADJOURN	Mr. Kelbaugh, having no further business, adjourned the meeting at 7:52 PM.
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Washington County Board of Health

MINUTES

DATE: 07/18/2019

PLACE: 342 MUSKINGUM DRIVE
MARIETTA, OHIO

TIME: 5:30 P.M.

PRESIDENT OR PRESIDING OFFICER	Mr. Bruce Kelbaugh			
TYPE OF MEETING	<input type="checkbox"/> REGULAR MEETING		<input checked="" type="checkbox"/> SPECIAL MEETING	
SECRETARY	Court Witschey			
ATTENDEES	<input type="checkbox"/>		<input type="checkbox"/> Richard Wittberg	<input checked="" type="checkbox"/> Crystal Earley
	<input checked="" type="checkbox"/> Ken Leopold, MD	Term expires 3/2021	<input checked="" type="checkbox"/> Jeannie Farnsworth	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Bruce Kelbaugh, Pres	Term expires 3/2022	<input checked="" type="checkbox"/> Court Witschey	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Richard Daniell	Term expires 3/2024	<input checked="" type="checkbox"/> Val Betkoski	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Joe Mills	Term expires 3/2025	<input checked="" type="checkbox"/> Josh Lane	<input type="checkbox"/>
GUESTS: SEE ATTACHED SIGN IN SHEET				

AGENDA:

CALL TO ORDER	Mr. Kelbaugh called the meeting to order at 5:30.
PUBLIC FORUM	Jim Raney submitted a written statement to the Board of Health asking for transparency in regards to Dr. Wittberg's dismissal. Anthony Tuschner inquired as to the Board of Health's response to the heat crisis and supported Mr. Raney's statement.
CONSENT AGENDA	MOVED: SECONDED: VOTE:
REPORTS:	
NURSING	
ENVIRONMENTAL	
POPULATION HEALTH	
HEALTH COMMISSIONER	
OUT OF COUNTY TRAVEL	

BUSINESS AGENDA

ITEM	Contract submitted by Dr. Wittberg dated 7/16/19		
MOTION	Joe Mills motioned to accept a contract dated 7/16/19 as presented by Dr. Wittberg to the Board of Health. Dr. Leopold seconded the motion. Dr. Leopold – No Joe Mills – No Richard Daniell – No Bruce Kelbaugh – No		
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE: Fail			

ITEM			
MOTION	Joe Mills motioned to invite Dr. Wittberg to discuss a potential alternative contract or employment relationship with the Board of Health. Dr. Leopold seconded the motion. Dr. Leopold – Yes Joe Mills – Yes Richard Daniell – Yes Bruce Kelbaugh – Yes		
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE: Pass			

ITEM	Designate an authorized signee for documents normally signed by Health Commissioner		
MOTION	Mr. Kelbaugh motioned to authorize Court Witschey to be the Washington County Health Department designee that signs all documents normally signed by the Health Commissioner. Dr. Leopold seconded the motion. Dr. Leopold – Yes Joe Mills – Yes Richard Daniell – Yes Bruce Kelbaugh – Yes		
DISCUSSION	Nicole Coil will direct the Board of Health on the bonding process for authorized signees.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE: Pass			

ITEM	Public records request		
MOTION			
DISCUSSION	The Board of Health will comply with the public records request by the Marietta Times.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Satisfy the public records request	Court Witschey	Timely manner	
VOTE:			

EXECUTIVE SESSION	Bruce Kelbaugh motioned to go into executive session at 5:37 PM to discuss potential litigation and designating an authorized person to sign Department documents in lieu of a Health Commissioner. Joe Mills – Yes Richard Daniell – Yes Bruce Kelbaugh – Yes Dr. Leopold – Yes The Board came out of executive session at 7:45 PM.		
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ADJOURN	Mr. Kelbaugh, having no further business, adjourned the meeting at 7:42 PM.		
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Washington County Board of Health

MINUTES

DATE: 07/25/2019

PLACE: 342 MUSKINGUM DRIVE
MARIETTA, OHIO

TIME: 5:30 P.M.

PRESIDENT OR PRESIDING OFFICER	Mr. Bruce Kelbaugh			
TYPE OF MEETING	<input type="checkbox"/> REGULAR MEETING		<input checked="" type="checkbox"/> SPECIAL MEETING	
SECRETARY	Court Witschey			
ATTENDEES	<input type="checkbox"/>		<input checked="" type="checkbox"/> Richard Wittberg	<input checked="" type="checkbox"/> Crystal Earley
	<input checked="" type="checkbox"/> Ken Leopold, MD	Term expires 3/2021	<input checked="" type="checkbox"/> Jeannie Farnsworth	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Bruce Kelbaugh, Pres	Term expires 3/2022	<input checked="" type="checkbox"/> Court Witschey	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Richard Daniell	Term expires 3/2024	<input checked="" type="checkbox"/> Val Betkoski	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Joe Mills	Term expires 3/2025	<input checked="" type="checkbox"/> Josh Lane	<input type="checkbox"/>
GUESTS: SEE ATTACHED SIGN IN SHEET				

AGENDA:

CALL TO ORDER	Mr. Kelbaugh called the meeting to order at 5:35 PM.
PUBLIC FORUM	
CONSENT AGENDA	MOVED: SECONDED: VOTE:
REPORTS:	
NURSING	
ENVIRONMENTAL	
POPULATION HEALTH	
HEALTH COMMISSIONER	
OUT OF COUNTY TRAVEL	

BUSINESS AGENDA

ITEM	Employment proposal submitted by Dr. Wittberg to the Board of Health		
MOTION	After coming out of executive session, Dr. Leopold motioned to make Dr. Wittberg the Health Commissioner upon his acceptance of the provisions added to his previously submitted contract.		
DISCUSSION	Dr. Wittberg will serve as part-time Health Commissioner. Court Witschey will be transitioned to full-time Administrator. Dr. Wittberg accepted the position of part-time Health Commissioner and will begin under the new contract on August 10.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE: Pass			

ITEM			
MOTION			
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE:			

ITEM			
MOTION			
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE:			

ITEM			
MOTION			
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE:			

EXECUTIVE SESSION	<p>Mr Kelbaugh motioned to go into executive session at 5:37 PM to discuss an employee matter. Dr. Wittberg, Nicole Coil (County Prosecutor), and Kathy Thieman (County HR Director) were asked to stay for the executive session.</p> <p>Dr. Leopold – Yes Mr. Mills – Yes Mr. Daniell – Yes Mr. Kelbaugh – Yes</p> <p>The Board came out of executive session at 8:05.</p>
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ADJOURN	Mr. Kelbaugh, having no further business, adjourned the meeting at 8:10 PM.
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